

CITY OF COVINGTON, VIRGINIA

MONTHLY REPORT-LEVY OF TAXES ON LODGING

Report for the Month of \_\_\_\_\_, 20\_\_

NAME \_\_\_\_\_

T/A \_\_\_\_\_

ADDRESS \_\_\_\_\_

TAX ON LODGING

1. Gross Receipts from Lodging.....	\$ _____
2. Tax Due (6 percent of line 1).....	\$ _____
3. Penalties (late filing) 5 percent.....	\$ _____
4. Interest (6 percent per annum).....	\$ _____
5. Total Due.....	\$ _____

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

MAIL TO: CATHY M. KIMBERLIN  
COMMISSIONER OF THE REVENUE  
CITY OF COVINGTON  
P O DRAWER 58  
COVINGTON VA 24426

MAKE ALL CHECKS PAYABLE TO THE CITY TREASURER

REPORT DUE ON OR BEFORE THE 20<sup>TH</sup> DAY OF THE FOLLOWING CALENDAR MONTH  
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INSTRUCTIONS AND INFORMATION

1. **Law**-An ordinance of the City of Covington, Virginia effective July 1, 1985. Sec. 42-113 amended June 9, 2015 effective August 1, 2015.
2. **Levy and Collection**-of taxes on lodging of the Code of Ordinances of the City of Covington, Virginia Sec. 42-113. Tax levied six percent of the total amount paid for lodging by transient (any person who obtained lodging for a period of not more than ninety consecutive days).
3. **Time and Manner of Payment** - This form and remittance must be reported to the Commissioner of the Revenue, Cathy M. Kimberlin – P. O. Drawer 58 – Covington, VA 24426 on or before the 20<sup>th</sup> of the month following the month the taxes are collected.
4. **Penalty and Interest** - of 5 percent and interest at 6 percent per annum shall be added if not paid by the due date.